



Physician – Flight Medicine

Nellis AFB, NV

PERIOD OF PERFORMANCE: 3/15/2023 – 3/14/2024

OPTION YEARS: 3/15/2024 – 3/14/2025, 3/15/2025 – 3/14/2026

Place of Performance: The work to be performed under this contract will be at Nellis AFB, NV. HCWs shall receive notification two weeks prior to the reassignment to another location **with a 40- mile commuting radius of their assigned MTF.**

Mission Essential: Yes

Hours of Performance:

Work Schedule: Monday - Friday unless ACC Family Day/Down Day and/or Federal Holiday then member will not be required to report work.

Duty Hours: 0720-1620 hours

On-Call Hours: N/A

Overage Hours: N/A

Call-Back Hours: N/A

Scope of Work: HCWs will be able to bill the Government for participation in administrative functions (i.e., orientation, quality improvement programs, clinical/administrative data collection, meetings, and training). Specific tasks associated with administrative duties beyond the tasks outlined in the contract PWS include: None

Billing for Services: The Contractor will only be paid for the actual hours the HCW provides services with the following exception for personal services HCWs: None

Scheduling: The schedule or scheduling process is as follows: Member's work schedule will be managed by member's FRED. Member will report to FRED if any changes in schedule are needed

Recognized Holidays: will not be required to work on federally recognized holidays. New Year's Day, Martin Luther King, Jr. Birthday, Washington's Birthday (Presidents Day), Memorial Day, Juneteenth Day, Independence Day (4th of July), Labor Day, Indigenous Peoples Day, Veterans Day, Thanksgiving Day, Christmas Day. If the holiday falls on Saturday, it is typically observed on Friday. If the holiday falls on a Sunday, it is observed on Monday.

Closures: During a planned closure of the facility due to training, holiday or unplanned closure due to unusual



and compelling circumstances (e.g., natural disasters, military emergencies, severe weather, Pandemic Infectious), the Contractor will be compensated for the unplanned closure (personal services only)

Family Days/Down Days: The MTF will be closed on the following planned closure/other non-duty days: Typically, a "Family Day/Down Day" is associated with, but not limited to the following holidays: New Year's Day, July 4th, Thanksgiving, and Christmas. Contract personnel may be required to report to work on these days as directed by the Commander and department needs. Notification to work Family/ Down Days will be provided to the contract employee no less than one week before the family down day.

In the event of an **Executive Order**, it will be up to the **99th Medical Group Commander** if the base will open or closed due to patient care.

Teleworking: In the event of a closure requiring no movement, the option to perform Situational Telework may become available as directed by Group/Wing Commander. HCW must complete Telework Agreement and complete require/mandated training (i.e. HIPAA, Telework, Information Assurance and Cyber Training) prior to starting telework. Equipment designated as necessary would be provided by MTF and remain the property of the MTF.

Ad hoc teleworking as a result of inclement weather, base closures, or special work assignments at alternate duty locations is permitted on a case-by-case basis with the approval of the COR. Regularly scheduled teleworking for certain positions can be authorized by the COR on a short-term or long-term basis. The Contractor shall allow at minimum 15 business days for the government to review and approve/disapprove each request for regularly scheduled teleworking.

The government will consider the security, surveillance, and asset availability implications for each request. Teleworking status can be revoked at any time, depending on the needs of the Clinic.

Security reviews will consider each area of paragraph 6.0 of this PWS as it pertains to teleworking.

Surveillance reviews will consider the government's procedures to verify the Contractor's ability to perform the tasks required by the PWS.

Assess availability will verify the government's ability to provide government owned equipment suitable for teleworking. Work shall be performed at the alternate duty locations using equipment provided by the Government.

Operating costs associated with the Contractor using alternative duty locations will not be assumed by the Government. All equipment must be authorized by the Government for use.

Costs associated with travel between the alternate work location and the government location will not be assumed by the Government. The provisions apply to travel between the alternate work location and any TDY location

Contingency Operations: The government will utilize members in medical professional contract positions (e.g. nurses, providers) in alternative duty sections when necessary to support patient care needs, including but not limited to contingencies **caused by health pandemics, combat ops, or local/national disasters**. These contract medical professionals will act in a supportive role under the direct supervision of an experienced health care professional when resources must surge to meet situational demands. Medical professionals in contract positions may also receive "just-in-time" training prior to being reassigned, when time permits.



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Execution of contingency operations will be communicated and coordinated by the Medical Group Commander or Administrator through the Contracting Officer.

HCW Qualifications

- **Degree/Education** Possesses a Doctor of Medicine degree or a Doctor of Osteopathy degree from an approved school of medicine or osteopathy.
- **Certifications in addition to Basic Life Support (5.2.3):** The HCW shall hold and maintain Basic Life Support (BLS) is required. In addition to certification requirements in CPR and advanced cardiac life support (ACLS), the clinical nurse will also be required to be certified in pediatric advanced cardiac life support (PALS). Certifications must be through American Heart Association or American Red Cross guidelines. Member must present proof of current certification(s) through American Health Association or American Red Cross. Computer-based training does not constitute fulfilling the training requirements. Must maintain currency at NO cost to the government. Recertification is NOT provided by the MTF. Credential may not lapse for any period of time.
- **Experience:** Successful completion of an accredited Family Medicine Residency. The applicant must have a minimum of 35 hours of direct patient care in the past year. Applicant must have a minimum of 3 years' experience in the last 10 years having served as a privileged flight surgeon at a US Military installation
- **Board Certificatio:** Current board certification in Aerospace Medicine is highly recommended. If not board-certified in Aerospace Medicine, then must show proof of completion of any medical residency program and must have a minimum of 3 years of U.S. military Flight Surgeon experience.
- **Licensure/Registration:** Current, full, active, and unrestricted license to practice medicine as required in the TO

HCW Health Requirements: The Contractor shall provide documentation certifying health requirements such as immunizations, annual vaccinations, medical testing (i.e., tuberculosis, N95 particulate respirator duckbill mask fitting) and physical examination when required at the time of initial placement.

Occupational Health: The HCW shall be required to obtain documentation of required physical testing or a report of a physical examination.

Respiratory Protection: The government will provide fit testing for respiratory protection and any medical exams as required to complete the OSHA Medical Examination Questionnaire. The government will also provide the required N95 masks when needed for patient care.

Tuberculosis Screening: The additional immunization/screening requirements for the risk of exposure to tuberculosis (TB) are as follows: PPD 2-Step Process is required and will be paid for at no expense to the Government.

Competency-Based HCW Interviews: Prior to HCW placement, the Government will contact the HCW to determine if the HCW meets the requirements set in the contract and/or task order.

99 Medical Group Medical Employee Health Program Requirements	
MEHP Immunization I Screening Requirement	Presumptive evidence of measles, mumps and rubella includes any of the following:
<p>Measles, Mumps, Rubella (German Measles) NOTE: If a HCW with 2 documented doses of MMR vaccine is tested serologically and determined to have negative or equivocal measles titer results, it is not recommended that the person receive an additional dose of MMR vaccine. Such persons should be considered to have presumptive evidence of measles immunity.</p>	<p>1. Written documentation of vaccination with 2 doses of live measles, mumps, and rubella or MMR vaccine administered at least 28 days apart OR 2. Laboratory evidence of immunity (Positive "Convalescent" Measles, Mumps and Rubella immunoglobulin G (IgG) in the blood; equivocal results should be considered negative) OR 3. Laboratory confirmation in the HCWs record that the HCW had measles, mumps and rubella disease (Positive "Acute" Measles, Mumps, and Rubella immunoglobulin M (IgM) in the blood OR 4. Birth before 1957 (The majority of persons born before 1957 are likely to have been infected naturally and may be presumed immune)</p>
HIV Tests	All civilian employee and contractor personnel HCWs must sign an HIV Antibody Test Consent Form before the test is accomplished.
<p>Tuberculosis (TB) Screening: NOTE: HCWs with a baseline positive or newly positive test result from tuberculosis infection (i.e., TST or BAMT) or documentation of treatment for LTBI or TB disease should receive one chest radiograph result to exclude TB disease (or an interpretable copy within a reasonable time frame, such as 6 months).</p>	<p>1. Tuberculin skin test (TST) for M. tuberculosis (BAMT)) that was performed within the previous 12 months OR 2. An approved blood assays for M. tuberculosis (BAMT)) that was performed within the previous 12 months.</p>
Varicella (Chicken Pox)	All HCWs born after 1966 require proof of varicella immunity. Evidence of immunity includes: 1. Written documentation of vaccination with 2 doses of varicella vaccine OR, 2. Laboratory evidence of immunity or laboratory confirmation of disease OR, 3. Diagnosis or verification of a history of varicella disease by a health-care provider OR, 4. Diagnosis or verification of a history of Herpes Zoster by a health-care provider

<p>Tetanus, Diphtheria and Pertussis (Tdap).</p>	<p>All HCWs, regardless of age, will receive a one-time dose of the Combined Tetanus, Diphtheria and Pertussis {Tdap} vaccine if not previously vaccinated. HCWs will receive Td boosters every 10 years thereafter.</p>
<p>COVID 19 COVID 19 Booster</p>	<p>All HCW must be vaccinated before their start date. Must provide proof and provide DD3150 All HCWs must abide by any COVID 19 booster requirements as determined by the 99th Medical Group Commander.</p>
<p>Influenza</p>	<p>Immunization against seasonal influenza each year is required unless there is a documented medical contraindication.</p>
<p>Hepatitis B Virus (HBV) Vaccine and Immunity NOTE: All high-risk(1) and exposure-prone(2) HCWs who do not have a protective concentration of antiHBs (>10 miU/mL) after completion of the second vaccination series (i.e., after receiving a total of 6 doses) will be tested for Hepatitis B surface antigen (HBsAg) and Hepatitis B core antibody (anti-HBc) to determine infection status.</p>	<p>Completion of three doses of hepatitis B vaccine and serologic testing for Hepatitis B surface antibody (anti-HBs) within 30- 60 days after completion of the three dose vaccination series is required for all HCWs with direct patient care duties</p>

Periodic Progress Meetings: Contractor will not be required to attend periodic progress meetings at no additional cost to the Government. The terms at which the periodic meeting will be conducted include: N/A

Contractor Travel: Reimbursement will not be provided for travel within a 40-mile radius of the place of performance. HCW travel requirements are as follows: N/A

Note: For travel outside of the 40-mile radius, the travel shall not be conducted prior to the appropriate funding being obligated.

Relocation Costs: The Government **will not pay** the Contractor to relocate HCWs.

Orientation: Orientation **will be paid** at the billable rate

Computer Skill Competency: Each HCW shall demonstrate competency as required in the contract and as follows: Computer operation and proficiency is required, to include, but not limited to: internet usage, computer applications/software, such as Essentris, Innovian, MH Genesis, Internet Explorer, Adobe, Microsoft Office programs (Outlook, Word, PowerPoint, Excel, Access and Publisher), secure messaging, and electronic health records (EHR), MHS CarePoint.

MTF Training: Additional training requirements are as follows: Additional training may be conducted via CBT (Computer Based Training), in-service trainings, one-on-one training or consolidated training in Education &



Training facilities located on the premises. MTF- specific orientation and training programs, and any AF/DoD mandated.

MTF Standards: Specific policies, procedures, and instructions/regulations for the place of performance are as follows: Oriented will adhere to all national and local rules and regulations (JCAHO, MDGI [Medical Group Instructions], OI [Operating Instructions], etc.). Will be held accountable for their own actions if the set standards are not complied with.

Government Furnished Items and Services:

The following additions are made to the Government furnished items and services for this TO: Government will provide computer equipment required to schedule, check in, document, order ancillary services, and maintain appropriate electronic medical information that support the hard copy medical record. The MTF will provide required training for these systems during the initial facility orientation. The health care workers will be required to use the computer systems that are standard for the support of health care delivery at the MTF. Government will provide supplies and testing for post blood borne exposure protocols after exposure and occupational exposure programs such as the Thermoluminescent Dosimetry (TLD) or Optically Stimulated Luminescence (OSL) Dosimeter monitoring program if required for completion of duties.

HCW must return any government property (such as government laptop, etc.) directly to the Clinic upon returning from Telework status. Any government property or equipment borrowed by the HCW must be returned in the same working and operable condition as when it was issued

Hospital ID Badge, CAC, Keys, Laptop.

Contractor Furnished Items and Responsibilities:

Rubber Stamp: The Contractor will not be required to ensure privileged HCWs providing services on this contract have a rubber stamp.

General: The following Contractor furnished items and services are required for this TO: None

Use of Personal Equipment: Personal computer equipment is not approved for Government work unless directed by the MTF Commander or designated Official.

HCW Duties: The duties for the HCW are as follows but not limited to:

- Shall provide outpatient health care to qualifying beneficiaries as scheduled by the Government.
- Care shall include but not be limited to continuing, comprehensive health maintenance and medical care to entire family regardless of sex, age, or type of problem.
- Will maintain a program of comprehensive health for the family unit, to include preventive medicine, behavioral sciences, and community health.
- May become the primary care manager for a panel of patients. As a PCM, will be the primary person responsible for the management of the health and wellness of his/her assigned patients. Duties include:
 - Examination of patients, formulation differential diagnostic plans, defines and orders required diagnostic testing.
 - Interpretation of examination findings and test results, and implementation of treatment plans.



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- Determines need for consultation and assists in medical care and treatment provided at the direction of other specialists.
- Approving/disapproving subspecialty referrals.
- Answering patient telephone consults with the assistance of clinic staff.
- Providing primary and secondary preventive maintenance care.
- All inpatients will be admitted as per the local MTF instructions.
- Be capable of adequately diagnosing and treating a wide range of pediatric and adult acute and chronic diseases and injuries including but not limited to conditions of the:
 - Skin Pulmonary System
 - Head Gastrointestinal System
 - Eyes Musculoskeletal System
 - Ears Genitourinary System
 - Nose Reproductive System
 - Throat Lymphatic System
 - Neck Central Nervous System
 - Cardiovascular System Endocrine System
 - Psychiatric and Behavioral Health
- Have sufficient experience to be able to adequately perform medical procedures to include, but not limited to, the following:
 - Basic Life Support
 - Advanced Life Support
 - Pediatric Advanced Life Support
 - Cricothyroidotomy
 - Secure and maintain an adequate airway to include endotracheal intubation
 - Cardioversion of life-threatening arrhythmias
 - Simple minor surgical procedures: punch biopsies, excision of skin lesions
 - Simple abscess incision and drainage
 - Nail trephination
 - Sling or swath injuries
 - Lumbar puncture
 - Suture simple laceration



- Suture removal
 - Tube thoracostomy
 - Cryotherapy
 - Nebulizer treatment
 - Urine catheterization
 - Cultures (throat, wound)
 - Suprapubic tap
 - Remove ocular, nasal and ear foreign bodies
 - Clearing of ears by flush technique
 - Reduce simple dislocations and fractures, when appropriate
 - Bandaging of sprains, minor burns, and minor lacerations
 - Perform venous punctures for lab studies and interpret results
 - Draw arterial blood gases for evaluation and interpret results
 - Administer intravenous, intramuscular, and subcutaneous medications as appropriate
 - Stabilize and evaluate cervical spine injuries as appropriate
 - Splint and stabilize traumatic injuries to extremities
- Ensure a safe work environment and employee safe work habits.
 - Prepare records and reports as required in support of services rendered in accordance with established procedures.
 - Attend and participate in patient care reports, patient care conferences, team conferences, professional staff conferences and other appropriate professional activities only to the extent that such attendance and participation is relative to his/her assigned cases and/or performance of services as determined by the supervisor.
 - Legal Authorization to Work in the United States: HCWs performing under this contract must be a U.S. Citizen or: Legal Authorization to Work in the United States: HCWs performing under this contract must either be a U.S. citizen, or as defined by the Department of Homeland Security, U.S. Citizenship and Immigration Services, either a noncitizen national of the U.S., lawful permanent resident of the U.S., or alien authorized to work in the U.S..

Security Investigative Requirements: The Contractor shall ensure HCWs comply with the following security requirements not already identified in the contract PWS:

HCWs shall be subject to the following additional security investigative processes, to include appointments with Security Managers: tyler.j.delarosa.mil@mail.mil



HCWs shall be subject to the following security processes for fingerprints:

For Personal Service contracts, the company shall have the contract employee provide a personal email address, and complete an AF Form 2583 (AF2583), Request for Personnel Security Action and Optional Form 306, Declaration for Federal Employment. The contract employee will only complete section 1, blocks 1 thru 7 only on the AF2583 and blocks 1, 8, 9, 10, 11, 12, 13, 16 and 17a of the OF306 form. Incorrectly completed forms will be returned to the company. Once completed these forms will be sent to the COR, and then to the Unit Security Manager to initiate an online Electronic

Questionnaires for Investigations Processing (e-QIP). The e-QIP must be completed within 7 days of initiation. The contract employee will coordinate with the Security Manager to complete the application. Once the e-QIP is completed the Security Manager will coordinate to have a JPAS account established for the contract employee. The company will receive an email to schedule the contract employee's fingerprint appointment once the JPAS account has been opened. "Favorable" fingerprint results must be received by the Security Manager before a start date will be determined, or Common Access Card (CAC) will be issued. After new employees complete the security process, the security manager will schedule a fingerprint appointment with 99 ABW/IP office.

The HCW shall complete either a SF-85 Questionnaire for National Security Positions (or equivalent OPM investigative product)

Malpractice Insurance for Non-Personal Services: N/A

I have read and fully understand the minimum qualifications and duties and will comply with all requirements under this contract service.

(Print Name)

(Signature)

(Date)