



Obstetrical Flight Surgeon

Wright-Patterson AFB, OH

USAFSAM/FECA

FOPR 22-141

PART TIME POSITION

Period Of Performance: 30 SEPT 2022 - 29 SEPT 2023

Option Years: 2

INTRODUCTION

The 711th Human Performance Wing (711 HPW), headquartered at Wright-Patterson Air Force Base in Ohio, is the first human-centric warfare wing to consolidate human performance research, education and consultation under a single organization. Established under the Air Force Research Laboratory, the 711 HPW is comprised of the Airman Systems Directorate (RH) and the United States Air Force School of Aerospace Medicine (USAFSAM). The Wing delivers unparalleled capability to the Air Force through a combination of world class infrastructure and expertise of its diverse workforce of military, civilian and contractor personnel encompassing 75 occupational specialties including science and engineering, occupational health and safety, medical professions, technicians, educators, and business operations and support.

DESCRIPTION OF SERVICES

The contractor shall meet all requirements per the basic contract and provide professionally and technically qualified individual(s) to perform all tasks in the following paragraphs to fulfill the requirements of this task order.

Support shall require contractor personnel to perform administrative aerospace medical support to the operational USAF/ USSF mission by evaluating, assessing, and fully characterizing the pregnant worker and fetal health hazards in relation to aerospace operations and ground operations in garrison and harsh environments. Also the services include advising on aeromedical/ground risks to mother and fetus and mitigation measures for pilot, aircrew, and operators in undersea and hypobaric environments to support USAFSAM Aerospace Medicine Branch (USAFSAM/FECA) of USAFSAM Aerospace Medicine Consultation Division.

This is a personal services contract, which is intended to create an employer-employee relationship between the Government and the individual health care providers. The performance of the individual health care providers under this task order is subject to day-to-day supervision and control by healthcare facility personnel comparable to that exercised



over military and civil service health care providers engaged in comparable work. Any personal injury claims alleging negligence by the individual health care providers within the scope of the health care providers' performance of this personal services contract shall be processed by DoD as claims alleging negligence by DoD military or civil service health care providers. This personal services contract does not create any employer- employee relationship between the Government and any corporation, partnership, business association or other party or legal entity with which the individual health care providers may be associated.

QUALIFICATIONS

- Possess current, active, unrestricted license to practice medicine
- Possess current, active NPI#
- Possess current, active DEA
- Possess current BLS
- Ability to complete favorable credentialing and security processes
- The contractor employee shall have a minimum of 7 years active duty U.S. military Flight Surgeon experience, which must be within five years of date to hire.
- The contractor employee shall have at least 7 years of experience as an obstetrician in a military healthcare setting.
- The contractor employee shall have demonstrated familiarization in women's health issues relating to harsh environments.
- The contractor employee shall have board certification in Aerospace Medicine, and Obstetrics and Gynecology is a requirement and must be maintained. Physicians are required to maintain clinical privileges. The contractor employee must be a graduate of a Residency of Aerospace Medicine Program.
- Active duty flight surgeon experience must have included: sufficient experience in Air Force medical standards to conduct administratively aerospace and special operational fitness for duty evaluations, including assessment for military special duty occupations, and apply MSD and DAFMAN 48-123 requirements. Operational experience should also have provided a basis for expertise in training future flight surgeon and aerospace medicine specialist physicians.
- Former Army and Navy Flight Surgeons with 10 years active duty Flight Surgeon experience, and former Air Force Flight Surgeons who have been separated or retired more than 3 years, must attend the portion of the USAF Aerospace Medicine Primary (AMP) course required for active duty flight surgeons transferring to the USAF from the other Services before they will be granted Flight Medicine privileges. (Exceptions: Air National Guard [ANG] or Air Force Reserve Command [AFRC] Flight Surgeons who are currently credentialed in Flight Medicine by the ANG or AFRC may utilize their current Flight Medicine credentials in the Flight Surgeon's office while functioning in a civilian Flight Medicine physician role. The current ANG/AFRC flight medicine credentials must be maintained to allow continued function in the civilian Flight Surgeon physician role.)



TASKS

The contractor shall:

- Make recommendations to determine fitness for flying duties and participation in operational environments in extreme conditions as well as in garrison operations.
- Makes aeromedical recommendations for pilots/aircrew flying while pregnant. Makes recommendations regarding mitigation measures for fetal and maternal health for any occupational series for Airmen and Guardians as well as administrative fitness for duty determinations.
- Analyze and apply medical standards utilizing the current Medical Standards Directory (MSD), DAFMAN 48-123, USAF Aeromedical Waiver Guide, and other supporting resources as necessary.
- Advise aeromedical staff on needed changes and improvement areas for accurate examination accomplishment IAW MSD, DAFMAN 48-123, and USAF Aeromedical Waiver Guide requirements.
- Submits waiver recommendations for medically disqualifying conditions.
- Reviews and makes recommendations on all laboratory and consultative evaluations performed.
- Performs medical briefings and educational training activities for the following courses: Aerospace Medicine Primary (AMP), Residency in Aerospace Medicine (RAM), Advanced Aerospace Medicine for International Medical Officers (AAMIMO), and other USAFSAM courses as needed.
- Supports training requests to demonstrate and describe routine branch function and how it supports the overall USAF aircrew medical evaluation mission and other topics as necessary.
- Assist with ACS aeromedical case evaluations involving pregnancy. Accomplishes ACS evaluation reports and case reviews/ aeromedical case letters in conjunction with FECA Branch Chief and staff as needed.

BASE SUPPORT

The government will provide a government laptop to facilitate needed access to the Virtual Private Network (VPN), .mil access, and shared file access. All software and hardware, passwords/access to military Internet/E-mail and applicable database will be available within the scope of the contract. Data analyses software as necessary to perform tasks described in this performance work statement, for example, accessing and storing data on AF network drives and communication via AF government email. The contractor shall comply with local, and DoD policies concerning information technology applications and connectivity to military systems, when using their government issued computer laptops.

The contractors will need Air Force network accounts to use the computers and will be subject to the requirements for a normal computer account to include IA training that is current within the previous 12 months, a favorable NACI background investigation, and a signed AF 4394 (AF Network User Agreement). Non-compliance with IA policies and principles can result in computer access being suspended or withdrawn.

Any Controlled Unclassified Information on the computer must be encrypted at all times except during use; Encryption Wizard is provided on every computer. All Classified Uncontrolled Information (CUI), Personally Identifiable Information (PII), and HIPAA data MUST be sent encrypted; Outlook has digital encryption capabilities for this.

Computers may not connect to the contractor network or other systems, networks, or equipment. Computers may only be



used by the personnel that have Air Force accounts on this contract; allowing anyone else to use the systems is considered "inappropriate use" and will result in loss of access.

Each user is required to connect the laptops to the Air Force network for a minimum of two days per week, for a minimum of 4 hours per day for updates and patches. The screen needs to be locked and device secured to prevent theft or unauthorized access, as applicable.

All maintenance and adjustments with the computers must be done by 711 HPW/OMC; no contractor modifications or changes are authorized. NOTE: the computers need to be brought to the help desk for repair. Off-site support cannot be provided.

In the event of a network tasking order mandating compliance, e.g. validating users face-to-face, the user needs to report to the help desk upon request. If the computers becomes overdue with patches/updates or needs to be updated, user is required to report to help desk.

Nothing (flash drives, hard drives, and printers) may be connected to computers without 711 HPW/USAFSAM IAO approval (both functions are in OMCO). Policy questions should be directed to the IAO.

The Contractor shall assume responsibility for all Government Furnished Equipment/Property in their possession. Government-issued badges, identification cards, passes, and vehicle registration media are accountable forms and, as such, are U.S. Government property to be accounted for, protected, and returned to the Government. This responsibility shall extend to any subcontractors.

The office of 711 HPW/OMA shall be responsible for shipping the computers and will be the POC for returning computers.

The office of 711 HPW/OMC shall ensure that all training has occurred within 5 days or accounts will be turned off. For on-site support, the contractor shall be provided office/laboratory space, furniture and equipment, routine office/laboratory supplies, computer hardware and software necessary to perform tasks described in this performance work statement. The government will also provide telephone service and access to a fax machine and a copier as required. All software and hardware, passwords/access to military Internet/E-mail and applicable database will be available within the scope of the contract. The contractor shall comply with local, AF and DoD policies.

GENERAL INFORMATION

Work will be accomplished primarily offsite with the occasional need to teach residents and students at WPAFB Area B, Bldg 840 as well as potential for in person meetings and lectures monthly. Remote work from home will be asynchronously with a weekly synchronous virtual meeting.

Work schedule is normally **4 hours daily**; however there may be times when it is necessary for the contractor to work after duty hours in support of specific tasks. The schedule may have to be flexible

The requirements in this section of the PWS are non-personal services. The requirements herein are the responsibility of the contractor. The Government has the right to reject the finished product or result in the event contractor performance does not meet the acceptable quality level listed in the PWS. Additionally, the Contractor shall manage its employees and guard against any actions that are of the nature of personal services or give the perception of personal services. If the Contractor believes that any actions constitute or are perceived to constitute personal services, or are outside the scope of this task order, the Contractor shall notify the Contracting Office (CO) immediately.



Information Regarding Non-US Citizens Assigned to this effort –

Contractor employees requiring access to USAF bases, AFRL facilities, and/or access to U.S. Government Information Technology (IT) networks in connection with the work on this contract must be U.S. citizens. For the purpose of base and network access, possession of a permanent resident card (“Green Card”) does not equate to U.S. citizenship. This requirement does not apply to foreign nationals approved by the U.S. Department of Defense or U.S. State Department under international personnel exchange agreements with foreign governments. Any waivers to this requirement must be granted in writing by the Contracting Officer prior to providing access. The above requirements are in addition to any other contract requirements related to obtaining a Common Access Card (CAC).

For purposes of paragraph (a) above, if an IT network/system does not require AFRL to endorse a contractor’s application in order to gain access, the organization operating the IT network/system is responsible for controlling access to its system. If an IT network/system requires a U.S. Government sponsor to endorse the application in order for access to the IT network/system; AFRL will only endorse the following types of applications; consistent with the requirements above:

Contractor employees who are U.S. citizens performing work under this contract.

Contractor employees who are non-U.S. citizens and who have been granted a waiver.

Any additional access restrictions established by the IT network/system owner apply.

VACCINATION REQUIREMENTS FOR HEALTH CARE WORKERS (HCW)

- (a) HCW Health Requirements: The Contractor shall comply with all health requirements in the contract. Prior to physical performance of services by the HCW, but no earlier than 60 days prior to physical performance of services by the HCW, the Contractor shall provide documentation certifying CDC-recommended health requirements for HCWs such as immunizations, annual vaccinations and medical testing at the time of initial placement and annually thereafter, as required IAW AFI 44-108, *Infection Prevention and Control Program*. The expense for all health requirements, to include monitoring and tracking annual requirements, shall be borne by the Contractor at no additional cost to the Government. The CDC and AFI 44-108 categorize administrative staff in medical settings as health care workers.
- (b) Annual Vaccination Requirements–The contractor will be immunized annually with vaccines recommended by the Advisory Committee on Immunization Practices (ACIP) of the Centers for Disease Control (CDC) for HCWs IAW AFI 44-108, *Infection Prevention and Control Program*. Some annual vaccinations may be provided by the Government, if available, as determined by the local MTF. If the contractor chooses to be immunized by the Government, the contractor shall sign a waiver releasing the Government from the legal liability IAW local procedures and policies. Alternately, the contractor may obtain vaccinations at another facility, at no cost to the Government, and provide proof of vaccination to the Government.
- (c) Immunization Tracking: The Contractor shall maintain their own process and system of tracking the currency of health immunizations and shall not rely on the Government for ensuring the HCWs are in compliance.

TRAINING REQUIREMENTS

The contractor shall maintain all required qualifications, licenses, certifications, and training (to include training needed for compliance with healthcare facility clinical quality accreditation standards).



OTHER DIRECT COSTS AND TRAVEL

Contractor will be required to travel when authorized to participate in customer business line related travel, to include meetings and conferences, to fulfill respective mission goals. Such travel will only be as directed and coordinated through the COR two weeks in advance of all contractor travel in order to obtain proper authorizations. The specific travel locations, duration, and number of trips will be upon direction of the Contracting Officer and/or Contracting Officer Representative without modification to the task order, as long as adequate travel funding is available in accordance with the resulting task order. Contractor shall bill the government as reimbursable expense in accordance with the Joint Travel Regulation (JTR) applicable for the appropriate geographical area for non-local travel costs incurred as a result of a request by the government to execute the task requirements. When travel is identified, the contractor shall provide an estimate of all travel costs by location, broken out by item, to the Program Manager and COR for review prior to travel.

SECURITY

Position of Trust. All contractor personnel require a minimum of a Tier 1 background check (T1)/SF85 for any position that requires access to the internet, use of automated information systems to cover standalone computers or unescorted entry into restricted or controlled areas prior to reporting for duty in support of any requirement. The investigation is not for a security clearance; it is for a position of trust. This is a mandatory requirement set forth in DoDM 5200.02_AFMAN 16-1405, Air Force Personnel Security Program. All documentation required for security certification shall be the responsibility of the contractor. No foreign nationals shall be employed for any requirement issued under this contract without prior approval of the Government.

The contractor shall provide OPSEC protection for all sensitive/critical information and indicators involved in execution of this contract/Task Order, as defined by AFI 10-701 (Operations Security). 711 HPW Critical Information and Indicators are protected under the 711 HPW Operations Security Program and the 711 HPW Critical Information and Indicators List (CIIL). Contractor employees granted access to critical information and indicators shall be provided initial OPSEC training by the 711 HPW OPSEC Coordinator upon in-processing and prior to being granted access to CIIL items related to the contract/Task Order. The contractor shall also participate in 711 HPW's annual OPSEC training and education programs, which includes periodic updates and refresher training on CIIL items applicable to the contract/Task Order. The 711 HPW OPSEC coordinator shall evaluate the OPSEC posture of AF contract activities and operations.

APPLICABLE DOCUMENTS

The contractor shall comply with all applicable operating procedures, standard methods, best management practices, management plans, and existing requirement analysis, laboratory processes and analytical procedures. The contractor shall comply with all regulations identified in the basic contract as well as:

Public Laws and Statutes - The contractor shall comply with the latest issue or version (including all changes and amendments) of federal, state and local statutes or other regulations in effect on the date of issuance of the individual task orders unless otherwise noted.

Guidance to include but not limited to AFI 41-200, Health Insurance Portability and Accountability Act (HIPAA), AFI 44-108, and all DHA regulations.



CONTINUATION OF ESSENTIAL DoD CONTRACTOR SERVICES DURING A CRISIS

The performance of these services **is considered to be non-mission essential during time of crisis**. Should a crisis be declared, the Contracting Officer or his/her representative will verbally advise the Contractor or the revised requirements, followed by written direction.

I have read and fully understand the minimum qualifications and duties and will comply with all requirements under this contract service.

(Print Name)

(Signature)

(Date)

